

This document constitutes a Memorandum of Understanding (MoU) between Ashwatths Advisors Private Limited (AAPL) and Matushree Pushpaben Vinubhai Valla College of Commerce

#### Background

Ashwattha Advisors Private Limited (AAPL), which is a wholly-owned subsidiary of TechnoServe Inc. is conducting a "Youth Employability Program" for enhancement of employability and workplace skills for deserving youth.

- 1. In this connection, AAPI, intends to be associated and work closely with Matuahree Punhpahen Vinubhai Valia College of Commerce to conduct employability training and career counseling sessions for the final year college students. This will include activities through the year, till students are placed 10-12 months after their final year examinations Features of the program are as follows:
- 2. 100-hour program including Personal effectiveness (goal setting, interpersonal relationships). Personal Finance, Professional effectiveness (how to choose right career option, how to apply for job, tools-CVs, cover letter- etc.), Business communication (effective communication with co-workers and customers), Career Readiness (orienting students to jobs matching their skill sets and exposure to a career path) and Work Readiness (Professionalism, Work Ethies, Email Etiquettes, Workplace dynamics etc.)
- 3. 60 hours of training will be delivered in class and 40 hours of mandatory training will be available to students on Technoserve's proprietary online learning platform. The program also includes individual student counselling during the program, post training, pre-placement and also post placements.
- 4. There is no cost for students to attend above mentioned training
- Each training batch size will be a maximum of 45students. Sessions of duration 2 hours each to be conducted 5 days/week. Trainings to be conducted for 2 or more batches in one day through one TechnoServe trainer
- 6. Counselling support is available on training days for providing career guidance to students who are enrolled in this program.
- 7. Students will be provided a certificate on successful completion of course with a minimum attendance criteria of 90%
- 8. Students will be further supported in job linkages and placements from the time of training completion till they are placed i.e. 6-10 months after their training is complete.
- College is expected to support the successful training and placements of all students, should they take
  up this service with TechnoServe.

#### For this purpose, AAPL requires support of the college in the following areas:

- 1. Facilitating discussions and engagement with the 2018 current third year degree students and 2017 graduates where feasible. This involves the following:
  - a. Assistance in batch scheduling with ongoing final year classes.
  - b. Support in allocating batches (of 40-45 students approximately) per trainer for optimum utilization of resources and training effectiveness.
- 2. Infrastructure support for the following:
  - a. Training facility (a training room where 45 students could be trained). Training methodology requires some space in the middle of the room for conducting student activities.
  - b. Space for the career counsellor/ trainer who would be available in college on days of training.
  - c. Availability of classroom to conduct refresher sessions before the pre placement begins in the months of Dec-Feb
  - d. Projector and speakers on need basis which are required to conduct few video based sessions.
  - e. Require college support to conduct a Parent engagement session in the college premises.
  - f. Provide 100-200 students for training whom TechnoServe will screen.







Upon a request by AAPL for this support, Matushree Pushpahen Vinubhai Valla College of Commerce has agreed to support and provide the appropriate assistance to AAPL, as mentioned below. Based on the above, this MOU lays out immediate next steps to be taken by both parties.

#### AAPL agrees to -

- 1. Conduct Orientation sessions to make students are aware about the program and register their
- 2. Engage with students and form batches based on selection criteria for conducting the training
- 3. Conduct the Employability Skills training program in College premises.
- 4. Provide career counselling support to students enrolled in this program.
- 5. Facilitate further linkages with vocational training partners and employers for interested students.
- 6. Bi weekly placement reports and monthly placement reports of students linked to job opportunities will be provided to the college once placement activities commence.
- 7. Helpline facility will be provided to the students to address their queries during training, post training and post placement.

Matushree Pushpaben Vinubhai Valia College of Commerce agrees to -

- 1. Make classroom(s) available to train students in batches of 40-45, which should be ideal to cover 2 batches per day. If more students express interest for this period, we may create another batch after this batch. The classroom should be equipped with board and AV system when required.
- 2. Make table space available for career counseling.
- 3. Providing one contact point who could be approached for any support (student engagement) related to this program.
- 4. This MOU is neither a contract, nor is it legally binding in any way, nor does it commit any financial expenditure from or for either party.

Signed

Name: Mr. Pun t Gupta

Country Director,

Technoserve

05 / 03 /2019

Name: Prof.V.Manikandan

Principal, Matushree Pushpaben Vinubhai Valia

College of Commerce

05 / 03 / 2019

Incharge Principal Matushri Pushpaben Vinubhai Valia College - - - - merce Borivali (West), 22 - 200 092.



This document constitutes a Memorandum of Understanding (MoU) between TNS India Foundation (TNSIF) and Matushri Pushpaben Vinubhai Valia College of Commerce for a 3-year period between 2019 – 2022.

Matushri Pushpaben Vinubhai Valia College of Commerce managed under the The Borivli Education Society affiliated to the University of Mumbai, Maharashtra, registered under The Maharashtra Public Trust Act,1950 (if applicable) and hereinafter referred to as "The College", having PAN AAETM3030C, represented by its Principal incharge, Prof.V.Manikandan.

#### AND

TNS India Foundation, a charitable organization registered under section 25 of the Companies Act 1956 and having its registered office at B1-201, Centre Point, Opposite Bawla Masjid, 243A, N M Joshi Marg, Lower Parel (E), Mumbai-400 013, hereinafter referred as "TNSIF", represented by its Director, Punit Gupta.

**Background** 

TNS India Foundation (TNSIF), a section 25 Company incorporated under the provisions of the Companies Act, 1956 is conducting an "Online Campus to Corporate Careers (C2C) Program" for enhancement of employability and workplace skills for deserving youth.

In this connection, **TNSIF** intends to be associated and work closely with **the College** to conduct employability training and career counseling sessions for the final year college students. This will include activities through the year, till students are placed 10-12 months after their final year examinations. Features of the program are as follows:

- 55 80 hours of training program including Personal Effectiveness (goal setting, interpersonal relationships), Personal Finance, Professional effectiveness (how to choose right career option, how to apply for job, tools-CVs, cover letter- etc.), Business communication (effective communication with co-workers and customers), Career Readiness (orienting students to jobs matching their skill sets and exposure to a career path) and Work Readiness (Professionalism, Work Ethics, Email Etiquettes, Workplace dynamics – etc.)
- 2. 55 80 hours of training will be delivered via Blended Learning approach i.e online mode using platforms like Zoom and in class training as COVID situation changes. A few hours of additional training will be available to students on TNSIF's proprietary online learning platform. The program also includes individual student counselling during the program, which will be conducted via Online/Offline platforms, as well as post training, pre-placement and post placement counselling.
- 3. Training or post training interaction sessions will be conducted in the college premises when TNSIF and the College deem fit.
- 4. There is no cost for students to attend the above mentioned training.
- 5. Each training batch size will be about 30-35 students. Sessions of duration 2 hours each to be conducted 5 days per week. Training to be conducted for 2 or more batches in one day through one TNSIF trainer.
- 6. Counselling support is available on training days for providing career guidance to students who are enrolled in this program. Provide assistance w.r.t. conducting career fests drive and continued student participation.

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- 7. Infrastructure support for the following:
  - a. Availability of classroom to conduct post training engagement sessions and refresher sessions as and when required once the situation normalizes.
  - b. Require college support to conduct a Parent engagement session in the college premises or via Online Platform (TNSIF login)
- 1. Students will be provided a certificate on successful completion of course with minimum attendance criteria of 90%.
- 2. Students will be further supported in job linkages and placements from the time of training completion till they are placed i.e. 6-10 months after their training is complete.
- 3. The College is expected to support the successful training and placements of all students, should they take up this service with TNSIF.
- 4. TNSIF staff will follow all the rules and regulations of the college
- 5. Sessions will be held only before or after college lectures.

## For this purpose, TNSIF requires support of the College in the following areas:

- 1. Facilitating discussions and engagement with the third year degree students and 2021 graduates wherever feasible. This involves the following:
  - a. Assistance in student mobilization and batch scheduling with ongoing final year classes.
  - Support in allocating batches (of about 30-35 students approximately) per trainer for optimum utilization of resources and training effectiveness.
- 2. Infrastructure support for the following:
  - a. Availability of classroom to conduct post training engagement sessions and refresher sessions as and when required once the situation normalizes.
  - b. Require college support to conduct a Parent engagement session in the college premises or via Online Platform (TNSIF login)
  - c. Provide infrastructure assistance (Providing classrooms/auditorium/computer laboratory) in conducting career fests.

Upon a request by TNSIF for this support, **the College** has agreed to support and provide the appropriate assistance to TNSIF, as mentioned below.

Based on the above, this MOU lays out immediate next steps to be taken by both parties.

#### TNSIF agrees to -

- 1. Conduct Orientation sessions to make students aware about the program and register their interest.
- 2. Engage with students and form batches based on selection criteria for conducting the training program.
- 3. Conduct the Campus to Corporate Careers Program using online platforms (TNSIF login).
- 4. Not charge any money towards the training or placement activities whatsoever from the students and college per se.
- 5. Provide career counselling support to students and their Parents enrolled in this program.
- 6. Facilitate further linkages with vocational training partners and employers for interested students.

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- 7. Placement reports and Annual report of activities of students linked to job opportunities will be taken be provided to the college once placement activities commence. Also, permission will be taken prior to any placement of students from the Incharge Principal of the college.
- 8. Training completion report will be provided post training.
- 9. To organize Parent engagement sessions on a regular basis (Pre-training and Post Training)

## The College agrees to –

- 1. Facilitate the dissemination of information regarding the C2C Program to the final year or recent graduates and help TNSIF to mobilize students.
- 2. Permit Online sessions to be conducted via Zoom or any application deemed appropriate.
- 3. Providing one contact point who could be approached for any support (student engagement)
- 4. This MOU is neither a contract, nor is it legally binding in any way, nor does it commit any financial expenditure from or for either party.

Name: Punit Gupta Director, TNS India Foundation

01/07/2021

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Name: Prof.V.Manikandan Principal Incharge, Matushri Pushpaben Vinubhai Valia College of Commerce 01/07/2021





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## MEMORANDUM OF UNDERSTANDING (MoU) BETWEEN

SMT. KAMALADEVI GAURIDUTT MITTAL COLLEGE OF ARTS & COMMERCE NAHAR NAGAR, NEAR LIBERTY GARDEN, MALAD WEST, MUMBAI-400064.

MATUSHRI PUSHPABEN VINUBHAI VALIA COLLEGE OF COMMERCE
M.K.SCHOOL COMPLEX, FACTORY LANE,BORIVLI WEST,MUMBAI-400092

AND

This MoU is entered into on the 16th day of July 2018 by and between Smt. Kamaladevi Gauridutt Mittal College of Arts & Commerce (hereinafter called Smt. K. G. Mittal College), Mumbai, affiliated to University of Mumbai and Matushri Pushpaben Vinubhai Valia College of Commerce

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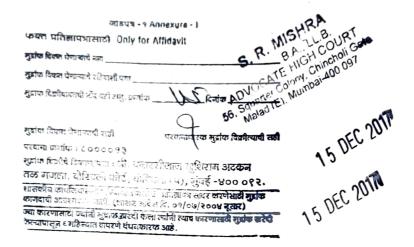
Incharge Principal

Matushri Pushpaben Vinubhai

Valia College of Commerce

Borivaii (West), Mumbai-401 092,

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Mumbai, (hereinafter called MPV Valia College), affiliated to University of Mumbai.

The aforesaid Institutes are hereinafter referred to individually as Institute and collectively as Institutes.

#### 1. Objectives of MoU:

The objectives of MoU are:

- a) To promote and enhance mutual cooperation of Academic Interest between Smt. K. G. Mittal College and MPV Valia College.
- b) To establish faculty and student exchange programmes between Smt. K. G. Mittal College and MPV Valia College.
- c) To provide technical assistance for enhancement of quality of education at Smt. K. G. Mittal College and MPV Valia College including usage of ICT facilities.
- d) To promote research/continuing education, curricular, co-curricular and extra-curricular activities between Institutes.

#### 2. Technical areas of collaboration:

- a) Provide academic interaction by delivering special lectures at Smt. K. G. Mittal College and MPV Valia College on relevant topics.
- b) Provide necessary help and collaborations wherever applicable in organizing conferences / seminars / workshops / and personality development / life skill programmes / FDP between Institutes for enhancement of skills in respect of staff and students.
- c) Cooperate in activities such as placements, Job-Mela programmes, etc.
- d) Mutual co-operation between IQAC's of both Institutes.

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Incharge Principal
Matushri Pushpaben Vinubh
Valia College of Commerce
Borivali (West), Mumbai-400 09

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# Proposed modes of collaboration :

Smt. K. G. Mittal College and MPV Valia College propose to collaborate through the following:

- a) Co-operation and promotion of education and training in areas of mutual interests and any other appropriate mode of interaction b) A specifical to both the institutes.
- A specific plan where needed and necessary will be worked out by the Institutes depending upon requirements and availability of resources.

## Terms and Conditions:

- a) For continuing education to teachers and students, the financial arrangements will be made as per the mutually agreed terms without any profit.
- b) For the visits related advice and consultancy, travel and other expenses of both the faculty shall be financed by Parent College.
- c) The faculty members and students can use the library facility and exchange their interest for the same.
- d) Both Institutes agree to help, identify and invite the faculty members and researchers from the other Institute to participate in conferences, workshops and short term courses and as advisory/organizing committee members.
- e) To give preference to staff and student participants of either institute.
- f) This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- g) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.
- h) On mutual consent of both the Institutes, review meetings will be conducted once in three months with Co-coordinators and Principals.

#### 5. Confidentiality:

The Institutes agree to hold in confidence all information/data designated by the Institutes as being confidential which is obtained from either Institute or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other Institute.

The above confidential clause under this MoU excludes the information/data possessed by either Institute before entering into the MoU or independently developed and/or information already available through the public domain.

#### 6. Duration of MoU:

This MoU, unless extended by mutual written consent of the Institutes, shall expire in <u>Five</u> years after the effective data specified in the opening paragraph. However, on review, the MoU shall be extended for another <u>Five</u> years by mutual consent.

Incharge Principal

#### 7. Co-ordinators:

Both Institutes will designate persons who will whave wrespons to lity for co-ordination and implementation of this agreement.

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### 8. Intellectual Property Rights :

The Intellectual Property Rights(IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case to case and will be consistent with officially laid down IPR policies of the two Institutes.

#### 9. Signed in Duplicate:

This MoU is executed in duplicate with each copy being an official version and having equal validity. By signing below, the Institutes, acting by their duty authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

#### On Behalf of

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Dr. Suhasini Arya	Ms. Nimmi Menon	Mr.V.Manikandan	Mr.Zubin Batilwalla
Principal	IQAC Representative	Principal Incharge	IQAC Representative
Smt. Kamaladevi Gauridutt Mittal College of Arts & Commerce Nahar Nagar, Near Liberty Garden, Malad (West), Mumbai-400034.		MPV Valia College of Commerce M.K.School Complex , Factory Lane , Borivli West Mumbai-400092	

Place: SMT. KAMALADEVI GAURIDUTT MITTAL COLLEGE OF ARTS & COMMERCE

Mumbai-400064.

Date: 16th July 2018

Incharge Principal Matushri Pushpaben Vinubhai Valia College of Commerce Borivali (West), Mambai-400 002

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MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

SHRI M.D.SHAH MAHILA COLLEGE OF ARTS & COMMERCE B.J.PATEL, MALAD WEST, MUMBAI-400064.

**AND** 

MATUSHRI PUSHPABEN VINUBHAI VALIA COLLEGE OF COMMERCE
M.K.SCHOOL COMPLEX, FACTORY LANE,BORIVLI WEST,MUMBAI-400092

This MoU is entered into on the 19th day of July 2019 by us with Shri M.D. Shah Mahila College of Arts & Commerce (hereinafter called Shri.M.D.Shah College), Mumbai, affiliated to University of Mumbai and Matushri Pushpaben Vinubhai Valia College of Commerce

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Incharge Principal

Matushri Pushpaden Vinubhai

Valia College of Commerce

Borivali (West), Mumbai-400 092.

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Mumbai, (hereinafter called MPV Valia College), affiliated to University of Mumbai.

The aforesaid Institutes are hereinafter referred to individually as Institute and collectively as Institutes. Objectives of MoU:

The objectives of MoU are:

- To promote and enhance mutual cooperation of Academic Interest between Shri.M.D.Shah College and MPV Valia College. b)
- To establish faculty and student exchange programmes between Shri.M.D.Shah College and MPV Valia College.
- To provide technical assistance for enhancement of quality of education at Shri.M.D.Shah College and MPV Valia College including usage of ICT facilities. d)
- To promote research/continuing education, curricular, co-curricular and extra-curricular activities between Institutes. Technical areas of collaboration : 2.
- - Provide academic interaction by delivering special lectures at Shri.M.D.Shah College and MPV Valia College on relevant topics. b)
  - Provide necessary help and collaborations wherever applicable in organizing conferences / seminars / workshops / and personality development / life skill programmes / FDP between Institutes for
  - enhancement of skills in respect of staff and students. c)
- Cooperate in activities such as placements, Job-Mela programmes, etc. Mutual co-operation between IQAC's of both Institutes. d)

Incharge Principal Matushri Pushpalic Vinubhai Valia College of Commerce

## Proposed modes of collaboration :

Shri.M.D.Shah College and MPV Valia College propose to collaborate through the following :

- a) Co-operation and promotion of education and training in areas of mutual interests and any other appropriate mode of interaction beneficial to both the institutes.
- A specific plan where needed and necessary will be worked out by the Institutes depending upon requirements and availability of resources.

#### 4. Terms and Conditions:

- For continuing education to teachers and students, the financial arrangements will be made as per the mutually agreed terms without any profit.
- b) For the visits related advice and consultancy, travel and other expenses of both the faculty shall be financed by Parent College.
- c) The faculty members and students can use the library facility and exchange their interest for the same.
- d) Both Institutes agree to help, identify and invite the faculty members and researchers from the other Institute to participate in conferences, workshops and short term courses and as advisory/organizing committee members.
- e) To give preference to staff and student participants of either institute.
- f) This MoU may be amended, renewed and terminated by mutual written agreement of the Institutes at any time.
- g) Either institute shall have the right to terminate this MoU upon 30 days prior written notice to the other institute.
- On mutual consent of both the Institutes, review meetings will be conducted once in three months with Co-coordinators and Principals.

#### 5. Confidentiality:

The Institutes agree to hold in confidence all information/data designated by the Institutes as being confidential which is obtained from either Institute or created during the performance of the MoU and will not disclose the same to any third party without written consent of the other Institute.

The above confidential clause under this MoU excludes the information/data possessed by either Institute before entering into the

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Incharge Principal Matushri Pushpaben Vinubhai Valia College of Commerce

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Borivali (West), Mumbai-400 092,



MoU or independently developed and/or information already available through the public domain.

#### 6. Duration of MoU:

This MoU, unless extended by mutual written consent of the Institutes, shall expire in <u>Five</u> years after the effective data specified in the opening paragraph. However, on review, the MoU shall be extended for another <u>Five</u> years by mutual consent.

#### 7. Co-ordinators:

Both Institutes will designate persons who will have responsibility for coordination and implementation of this agreement.

#### 8. Intellectual Property Rights:

The Intellectual Property Rights(IPR) that arise as a result of joint research and collaborative activity under the agreement will be worked out on a case to case and will be consistent with officially laid down IPR policies of the two Institutes.

#### 9. Signed in Duplicate:

This MoU is executed in duplicate with each copy being an official version and having equal validity. By signing below, the Institutes, acting by their duty authorized officers, have caused this Memorandum of Understanding to be executed, effective as of the day and year first above written.

#### On Behalf of

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Dr.Deepa Sharma	Dr.Ceena Paul	Mr.V.Manikandan	Mr.Zubin Batliwalla		
Principal	IQAC	Principal Incharge	IQAC		
	Representative		Representative		
Shri M.D.Shah Mahila College of Arts & Commerce		MPV Valia College of Commerce			
B.J.Patel, Malad (West), Mumbai-400034.		M.K. School Complex , Factory Lane ,Borivali-			
		400092			

Place : SHRI M.D. SHAH MAHILA COLLEGE OF ARTS & COMMERCE

Mumbai-400064.

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